

Instructions for Authors for RöFo – Fortschritte auf dem Gebiet der Röntgenstrahlen und der bildgebenden Verfahren

Manuscript Element/ Manuscript Type	Original Article, Rapid Communication	Review	Technical Innovations	The interesting Case, Pictorial Essay	Editorial	Submission via ScholarOne: http://mc.manuscriptcentral.com/roefo
Author and Institution Information	Please note that shared primary authorship is generally not accepted. All affiliations <i>in English</i> . Names, addresses and any information indicating the identity of the author must not be included in the manuscript. <i>The Interesting Case</i> : Max. 3 authors.					Entry only in specified input fields.
Title	English and German ¹ . Short, concise, informative. Max. 30 words for each language.					Entry only in specified input fields.
Abstract	English and German ¹ - English and German abstract together max. 4450 characters (including spaces). - <i>Original Article and Rapid Communication</i> should include the following sections: Purpose, Materials and Methods, Results, Conclusion, Key points - <i>Review</i> : Background, Method, Results and Conclusion, Key points (see "Special features of review articles"). - Key points at the end of the abstract: 3 to max. 5 bulleted sentences with max. 12 words each.	English and German abstract together max. 2000 char. (including spaces). Abstract not structured, no key points	English and German abstract together max. 2000 char. (including spaces). Abstract not structured, no key points		No abstract (please insert "n/a" in the appropriate window when submitting your manuscript online)	Entry only in the specified input field. Please do not include in main text document. Note regarding <i>key points</i> : The bullets are chosen from the list of "special characters" provided in the abstract input field (see last character in the list).
Keywords	English; 3 – 6 keywords		No keywords (please insert "n/a" in the appropriate window when submitting your manuscript online)			Entry only in specified input fields. You can choose from the key words in the list or enter your own key words in the input fields.
Main Text	German and/or English (<i>Rapid Communication</i> : preferably English)			German and/or English	German and/or English	Upload manuscript text and bibliography (excluding abstract(s), figures and tables): <i>File Designation</i> : 1. Main Document REVISIONS: Save the manuscript that has been reviewed in Scholar One to your hard drive. Make changes to manuscript using "Track Changes" in Word. ³
- Maximum Length	<i>Original Articles</i> : 12,500–20,500 char., <i>Rapid Com.</i> : max. 15,000 char. (including spaces)	Max. 20,500 char. (including spaces)	Max. 12,500 char. (including spaces)	Max. 6,000 char. (including spaces)	Max. 10,000 char. (including spaces)	
- Structure	Introduction, Materials and Methods, Results, Conclusion, Discussion. <i>Clinical relevance of the study</i> : 3 – 4 sentences (bulleted) at the end of the main text.	Introduction followed by article-specific structure.	Article-specific structure; also see information in instructions for Authors. No references.	Introduction, Case report, Discussion, Conclusion. No references.	Article-specific structure	
- Figure and Table references	Complete figure and table references: chronological and abbreviated as "Fig...." and "Tab....".					
- Literature references	Numbered according to the sequence in which they appear in the text. Complete reference numbers must be provided in brackets in the text. Literature citations are listed at the end of the article in the sequence in which they appear in the text and are cited according to the format below.		Integrated in the text as abbreviated references.		Typically no references	

Figures	Max. 12 figures (or tables).	Max. 10 figures (or tables).	Max. 4 figures (or tables).	<i>The interesting Case:</i> Max. 4 figures. <i>Pictorial Essay:</i> Max. 10 figures.	Typically no figures	Upload in Scholar One individually; <i>File Designation:</i> 2. Image Figure legends including figure number should be entered in the appropriate field during the file upload – look for “Caption/ Legend” during file upload. (Do not submit figure legends via Word file.)
	<ul style="list-style-type: none"> - Color/grayscale figures: *.tif, *.jpg (300 dpi with a width of 8.5 cm) - Graphics/line figures: Vector files, Word, PowerPoint, or Excel; or image files (e. g. *.tif or *.jpg), minimum resolution: 600 dpi. - Multi-part figures: Designate each part with a lower case letter (a, b, c, d, etc.). - Figure legends: Always with German and English legend. Multi-part figures structured using lower case letters (a, b, c, d, etc.) require a legend following the same structure. - Original Articles, Rapid Communications and Reviews: For manuscripts in German language see² 					
Tables	<ul style="list-style-type: none"> - Always with German¹ and English legend. - <i>Original Articles, Rapid Communications and Reviews:</i> For manuscripts in German language see² 					Upload all tables together as one Word file; <i>File Designation:</i> 3. Tabelle
Videos	Format: *.avi, *.mpg, *.mov or *.wmv. Numbering according to the sequence in which they appear in the main text (video 1, video 2, etc.).				Typically no videos	Upload in ScholarOne: <i>File designation:</i> Supplementary file
Citation Format	<i>Original Articles:</i> Max. 30 references. <i>Rapid Communication:</i> Max. 15 references.	Max. 50 references.	Max. 5 literature references integrated in the text as abbreviated references: (Dammann S et al. Fortschr Röntgenstr 1999; 170: 611).	Max. 10 references. Refer to <i>original article</i> and <i>review</i> for format.		
	<p>Journal articles: Schnapauff D, Russ M, Kröncke T et al. Analyse der prä-operativen Uterus-Arterien-Embolisation (PUAE) bei großem Uterus myomatosus und Patientenwunsch nach Uteruserhalt Fortschr Röntgenstr 2018; 190(07): 616 - 622.</p> <p>Online publications: Peisen F, Thaiss W, Krumm P et al. Kalzifizierte Zystizerkose und Differenzialdiagnosen intrakranieller, kutaner und subkutaner Kalzifikationen. Fortschr Röntgenstr 2019. doi:10.1055/a-0846-7527</p> <p>Books: Nikolaou K, Kramer U, Alkadhi H et al., (eds.). Radiologische Differenzialdiagnostik Herz und große Gefäße. Stuttgart: Thieme, 2018: 113.</p> <p>Chapter in a book: Beitzke D, Wolf F. Koronarvenenanomalien und -varianten. In: Nikolaou K, Kramer U, Alkadhi H et al., (eds.). Radiologische Differenzialdiagnostik Herz und große Gefäße. Stuttgart: Thieme, 2018: 113. (If more than 3 authors, please abbreviate with “et al.”) The bibliographical abbreviation for RÖFo is: Fortschr Röntgenstr</p>					
<p>¹ Authors who do not know German may provide English only. ² Once a manuscript has been accepted, English versions of all graphics, labeled images, and tables must be additionally provided. However, it accelerates the review process considerably if these are already provided at the time of submission.</p>						